



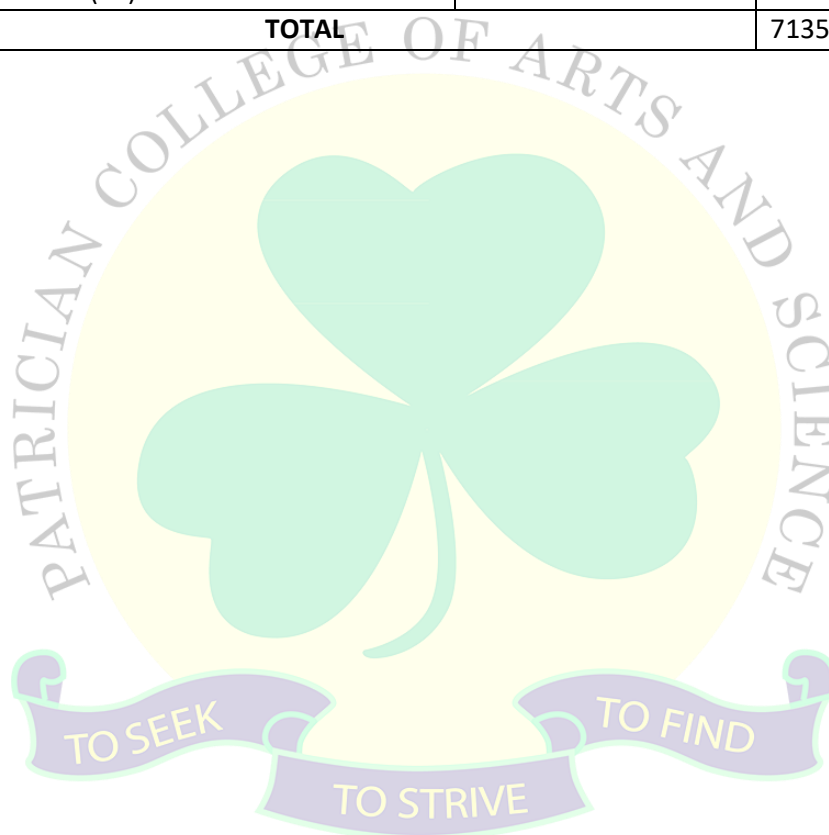
PATRICIAN COLLEGE OF ARTS AND SCIENCE

FUNDS/GRANTS RECEIVED

SL NO	DEPARTMENT`	AMOUNT	AMOUNT
1.	School of Media Studies	24300	
		53000	
		6000	
		2250	
Total			85550
2.	PCEC	13080	
		27500	
		13970	
Total			54550
3.	PTA	Total	500
4.	Commerce (Shift II)	66300	
		38052	
Total			104352
5.	Social Work	23300	
		3200	
		41976	
		63840	
		31292	
		45740	
Total			209348
6.	Language (Shift I)	Total	15900
7.	B.Com (CS)	18501	
		5000	
Total			23501
8.	Mathematics	1000	
		5000	
Total			6000
9.	B.Com (A& F) – Shift I	9000	
		500	
Total			9500
10.	Dept of Management	2000	
		2500	
		5000	
		24800	
Total			34300
11.	Commerce	Total	82600
12.	English	12400	
		1000	
		5000	
		5000	



		2000	
		5000	
Total			30400
13.	Student Welfare	Total	3169
14.	Department of Computer Application	21040	
		1400	
		1400	
Total			23840
15.	B.Sc (CS) – Shift II		NIL
16.	Enviro Club		9185
17.	Language – Shift II		
18.	B com A&F		9500
19.	B COM (CS)		11400
TOTAL			713595



PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL FINANCE AUDIT – FOR THE ACADEMIC YEAR 2021-2022

NAME OF THE DEPARTMENT: School of Media Studies

DATE OF AUDIT: 16-02-2022

NAME OF THE INTERNAL AUDITOR: Mr. Praveen Kumar .P & Mr. Vignesh.V

STAFF IN-CHARGE: Mr.Habeeb Ur Rahaman & Mr.Ahamed Rasool

From 01/06/2021 to 31/05/2022

INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS.	PAISE	INCOME	RS	PAISE
To Student Scholarship from department	10,000	00	By Opening Balance (Surplus from the previous year as on 31/05/2020)	28,463	46
To Admission Promotion Standee	2000		By any sponsors received (alumni)	24,300	00
To First Year Orientation – Student Snacks	1000		By Amount transferred from shift II EM & Journalism on 18/11/2021	53,000	00
To NCC Department Sponsor	5000		By seeds fund Raised	6,000	NIL
To Alumni Connect Series – Programme	2000		Capital Credit Interest	1723	00
To Digital Marketing & Documentary Film Making – Programme	1500		By any funds raised through organizing events/competitions	2250	00
To TTK Awareness Programme on drugs	500				
To SEEDS- Old Age Home	6000				
To Palm leaf workshop	1200				
To Art of Public Speaking	500				
To Department preparation for Admission	15000				
To Closing Balance	71,036	00			
TOTAL	1,15,736	46	TOTAL	1,15,736	46

PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2021-2022

NAME OF THE DEPARTMENT/CELL/CLUB: PCEC

DATE OF AUDIT: 25.05.2022

NAME OF THE INTERNAL AUDITOR: Dr.T.V. Manjusha / Mrs. Valdegl.T

STAFF IN-CHARGE: Mrs. N. Mohana Priya

FORMAT OF DEPARTMENT/CELLS & CLUBS ACCOUNT - From 01/06/2021 to 31/05/2022

EXPENDITURE	RS	PAISE	INCOME	RS.	PAISE
To Sports & PCEC	Nil		By Opening Balance (Surplus from the previous year as on 31/05/2020)	2,56,683	65
To LIBRARY –PDP RESOURCE PERSON	5150	00	By Funds raised LIBRARY-PDP	13,080	00
To ED CELL-Beautician course expenses—Resource person	22,000	00	By Funds Raised Beautician course	27,500	00
To ED CELL-Purchase of Tailoring Machine	16,100	00			
To PIIC- Workshop-Resource person	6,000	00	By Funds raised-Workshop-	13,970	00
To Habeeb Rahaman- Viscom	335	00			
To NEFT Charges 2.95x5=14.75 5.90x1=5.90	20	65			
To Closing Balance (Surplus from the previous year as on 31/05/2021)	2,69,477	00	By Interest Received (1,948+2,027+ 1,915+1,959)	7,849	00
TOTAL	3,19,082	65	TOTAL	3,19,082	65



Funds Generated Details:

SL.N O	DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONA L LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTIC IPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDIT URE	SURPLUS/DEFI CIT
1	PCEC- 20.07.2020- 24.07.2020	PCEC- Empowering Skills- Stitch Master	PCEC- state	PCEC- 150	PCEC- 48	PCEC- 7050	PCEC- 5000	PCEC- 5000	PCEC- 2050
2	Library	International e- Workshop on developing e-content on open source software	International	120	120	14,400	8,000	8,000	6,400
3	PIIC	Industry 4.8 (8.9.2020) No. of Participapnts- (35x250)	International	250	37	9,250/-	1,000	1,000	8,250
4	Sports	7 Days National Level Faculty		150	101	15,200/-	8,651	8,651	6,549

	Development Programme on Women Fitness 17-23 rd June 20 No. of Participapnts- (101x150)							
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Remarks: Recommended to have separate account for the Cells and Clubs as it is difficult to trace the details.

Signature of Internal Auditor

Signature of Pringipal



PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2020-2021

NAME OF THE CELL: PTA

STAFF IN-CHARGE: Dr.M.MEENAKSHI

DATE OF AUDIT: 03/05/2022

NAME OF THE INTERNAL AUDITOR: DR.T.V.MANJUSHA

From 01/06/2021 to 28/05/2022

INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS.	PAISE	INCOME	RS	PAISE
To Bank Charges	12	00	By Opening Balance (Surplus from the previous year as on 31/05/2020)	15,650	60
			By Interest Received during the year	466	00
			By any funds raised (for organizing workshop, Seminar ,Conference, PDP,FDP,SDP and any activity	NIL	NIL
			By sponsor from parent	500	00
			By any funds raised through organizing events/competitions	NIL	NIL
By Surplus C/D (Excess of Income over Expenditure)	16,104	60			
TOTAL	16,616	60	TOTAL	16,616	60

Remarks:

T.V. Manjusha
Signature of Internal Auditor
(Dr. T.V. MANJUSHA)

W. Anas
Signature of Principal



PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2021-2022

NAME OF THE DEPARTMENT: COMMERCE (SHIFT II)

DATE OF AUDIT: 31/05/2022

NAME OF THE INTERNAL AUDITOR: DR. MEENAKSHI

STAFF IN-CHARGE: DR. SWEETY REGINA MARY

PERIOD - From 01/06/2021 to 31/05/2022

INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS.	PAISE	INCOME	RS	PAISE
To Department Expenses – UG Orientation	1,680		By Opening Balance (Surplus from the previous year as on 31/05/2021)	63,800	
To NCC payment for a student	2,500		By Income from PDP – Effective & Quality Research Writing	66,300	
To Department Expenses – Intra department competition	1,480		By Income from Conference	38,052	
To Department Expenses – Inter department competition	5,072				
To Department Expenses – Career Orientation program (outstanding payment) (945+220+230)	1,395				
To Outstanding payment to SJCC for publication	12,000				
To Surplus C/D (Excess of Income over Expenditure)	1,44,025				
TOTAL	1,68,152		TOTAL	1,68,152	



PATRICIAN COLLEGE OF ARTS AND SCIENCE			
INTERNAL AUDIT - FOR THE ACADEMIC YEAR 2020-2021			
NAME OF THE DEPARTMENT: SOCIAL WORK			
DATE OF AUDIT: /02/2022			
NAME OF THE INTERNAL AUDITOR: Dr. N. PURUSOTHAMAN			
STAFF IN-CHARGE: Ms.Divya J			
DEPARTMENT OF SOCIAL WORK			
From 01/06/2021 to 31/05/2022			
INCOME & EXPENDITURE ACCOUNT			
EXPENDITURE	Rs	INCOME	Rs
To Madras School of Social work - Cer course	5,000.00	By Opening Balance (Surplus from the previous year as on 31/05/2021)	1,10,989.34
To Innovation nest - Skill lab I BSW	3,150.00	By Any funds raised	
To Study Tour Expenses *		By Field Work Money Received	
SS	12,500.00	I BSW (16*1000)	16,000.00
JW	15,000.00	II BSW (31 STUDENTS * 1000)	31,000.00
RR	37,500.00	II BSW (7 STUDENTS * 1500)	10,500.00
To Rural Camp Expenses (II MSW)	36,852.00	III BSW (42 STUDENTS * 1000)	42,000.00
To Rural camp money returned (II MSW) 504*37	18,648.00	I MSW (40 STUDENTS*2000)	80,000.00
To Rural Camp Expenses (I MSW)	78,053.00	II MSW (37 STUDENTS *2000)	74,000.00
To Rural camp money returned (I MSW) 473*39	18,447.00	By Conference & Workshop	23,300.00
To Rural Camp Expenses (II BSW) (750*38)	14,440.00	Spot Registration	3,200.00
To Rural camp money returned (II BSW) 370*38	14,060.00	By Any funds Raised From Outside	
To Study Tour Expenses (II MSW)	2,99,285.00	From Alumni	41,976.00
To Study Tour money returned (II MSW) 3449*35	1,20,715.00	From Sponsored	63,840.00
To Industrial visit expenses (I & II MSW)	12,800.00	By Funds raised by the Students	31,292.00
To Research Students	1,34,154.00	By Any funds raised through Field work fee	35,966.00
To Bank Charges	118.00	By Miscellaneous Receipt	45,740.00
		By Interest	6,756.00
		By Rural Camp Money Collected From Students	
		II MSW (1500*37)	55,500.00
		I MSW (2500*38+1500)	96,500.00
		II BSW (750*38)	28,500.00
		By Study Tour money collected from students	
		(II MSW) (12000*35)	4,20,000.00
		By industrial visit money collected (I & II MSW) (64*200)	12,800.00
To Surplus (Excess of Income over Expenditure)		By Research Funds Received	
Cash in Hand	96,470.00	World Vision - University of Melbourne	93,800.00
Cash at Bank	4,46,821.34	World Vision - COVER evaluation	40,354.00
Total	13,64,013.34	Total	13,64,013.34

**PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2021-2022**

NAME OF THE DEPARTMENT–LANGUAGE TAMIL SHIFT_I

DATE OF AUDIT: 30/05/2022

NAME OF THE INTERNAL AUDITOR:MS .R .SUNITHA JOHN

STAFF IN-CHARGE: Dr. E.RAJASEKAR

FORMAT OF DEPARTMENT ACCOUNT

From 01/06/2020 to 31/05/2021

INCOME & EXPENDITURE ACCOUNT


EXPENDITURE	RS	PAISE	INCOME	RS.	PAISE
To Resources Person Fees (Remuneration Paid)	15000	00	By Opening Balance (Surplus from the previous year as on 31/05/2020)	12810	60
To Expenses incurred related to department (Chq withdrawal)	5481	00	By any fund raised (for organizing webinar\conference etc)	nil	
o GST Paid	nil	00	By interest received(97+90+79)	266	00
To Expenses incurred related to department (anna birthday celebration)	1419	00	By Amount received from workshop (300*53)	15900	00
To Closing Balance (Surplus from the previous year as on 31/05/2021)	11076	60	By amount received from management contribution	4000	00
TOTAL	32976	60	TOTAL	32976	60

SL.NO	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIO NAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANT S	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/ DEFICIT
1	ANNA ACTING WORKSH OP	STATE	300	53	15900+4000	15000+5481 +1419	21900	2000

Remarks _____suggested to maintain the all receipts and payments of all the programe also
suggested to maintain proper record of department bank pass book


Signature of Internal Auditor
R. SUNITHA JOHN


Signature of Principal


(Dr. E. RAJASEKAR)

PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2021-2022

NAME OF THE DEPARTMENT: B.COM CORPORATE SECRETARYSHIP – Shift I

DATE OF AUDIT: 02/06/2022

NAME OF THE INTERNAL AUDITOR: Ms. I. Florence Josephin Punitha

STAFF IN-CHARGE: Dr. S. Muthukumaravel

FORMAT OF DEPARTMENT ACCOUNT
From 01/06/2021 to 31/05/2022
INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS	PAISE	INCOME	RS.	PAISE
To Resources Person Fees (Remuneration Paid [4*1,000+1*1,100])	4,000	00	By Opening Balance (Surplus from the previous year as on 31/05/2020)	79,514	26
To Expenses incurred related to department (Chq withdrawal)	1,100	00	By any funds raised (for organizing Webinar 185*100 +1)	18,501	00
To Expenses (Intra & Inter Departmental Events)	4,85	00	By Amount received from Alumni	5,000	00
To Closing Balance (Surplus from the previous year as on 31/05/2021)	1,00,121	26	By Interest Received (443+755+755+738)	2,691	00
TOTAL	1,05,706	26	TOTAL	1,05,706	26

ID	DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/ DEFICIT
	7/7/2021 to 26/7/2021	PDP on Strategies for Effective Corporate Secretaryship	International	100	185	18,500	5,100 + 485	5,585	12,915

Remarks Accounts are maintained properly. No difficulties while auditing the accounts. They have enough cash to develop the department.

Signature of Internal Auditor

(I. Florence Josephin Punitha)

Signature of Principal

PATRICIAN COLLEGE OF ARTS AND SCIENCE

INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2021-2022

NAME OF THE DEPARTMENT: ~~ENGLISH~~ MATHEMATICS

DATE OF AUDIT: 26.05.2021

NAME OF THE INTERNAL AUDITOR: Dr.V.Mahendran

From 01/06/2021 to 31/05/2022

INCOME & EXPENDITURE ACCOUNT

Date	Expenditure	Rs.	Rs.	Date	Income	Rs.	Rs.
13.10.2021	To Joseph (P.G. Orientation)		1078	01.06.2021	By Balance b/d		36,370.06
24.12.2021	To Joseph (Mathematics Day)		4300	01.07.2021	By Interest		272
				15.07.2021	By Vignesh (Student Welfare Fund)		1000
				15.09.2021	by Donation		5000
				01.10.2021	By Interst		290
				01.01.2022	By Interest		315
				01.04.2022	By Interest		280
31.05.2022	To Balance C/D		38,149.06				
			43,527.06				43,527.06

Signature of the Internal Auditor
26/5/22

Signature of the Principal
8/6/22

* Remarks:
Bills & Vouchers not verified.



PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2021-2022

NAME OF THE DEPARTMENT: B.COM ACCOUNTING & FINANCE – Shift I

DATE OF AUDIT: 31/05/2022

NAME OF THE INTERNAL AUDITOR: Ms. Mary Louisa A

STAFF IN-CHARGE: Dr. T.V. MANJUSHA

DEPARTMENT ACCOUNT
From 01/06/2021 to 31/05/2022
INCOME & EXPENDITURE ACCOUNT

Date	EXPENDITURE	RS	PAISE	Date	INCOME	RS.	PAISE
23/06/21	To Amount Withdrawn 000000000000010 (credited back to student)	500	00	01/06/2021	By Opening Balance (Surplus from the previous year as on 31/05/2020)	47,798	38
28/06/2021	To NEFT Charges	2	36	02/06/2021	By Amount Deposited (unknown) 0000115321302776	9,000	00
				12/06/2021	By Amount Deposited (Student) 0000116371031292	500	00
04/03/2022	To Resources Person Fees (Remuneration Paid for Mushroom Cultivation) CHQ PAID-MICR CTS-CH-THE PRINCIPAL SELVA 0000000000000011	2,000	00	30/06/2021	By Interest Received	360	00
	To Closing Balance (Surplus from the previous year as on 31/05/2021)	56,448	02	30/09/2021	By Interest Received	432	38
				31/12/2021	By Interest Received	435	00
				31/03/2021	By Interest Received	425	00
	TOTAL	58,950	38		TOTAL	58,950	38

Remarks 1. Rs. 9,000 wrongly deposited into our Account (Unknown), 2. Rs. 500 unknowingly deposited by the student credited back.

Signature of Internal Auditor

Signature of HOD

Signature of Principal

PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2021-2022

NAME OF THE DEPARTMENT: DEPARTMENT OF MANAGEMENT

DATE OF AUDIT: 19/05/2022

NAME OF THE INTERNAL AUDITOR: Mr. S. Nagarajan,
Asst. Professor, Department of Accounting and Finance, Shift II

STAFF IN-CHARGE: Mrs. G. Mahalakshmi

DEPARTMENT ACCOUNT
From 27/05/2021 to 17/05/2022
INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS	PAISE	INCOME	RS.	PAISE
To amount paid for Zoom online platform On 01/07/2021 Ref. no. 0000000000000012	1,150	00	By Opening Balance (Surplus from the previous year as on 27/05/2021)	47,427	50
To amount paid for resource person Mr. S. Xavier on 01/07/2021 Ref. no. 0000000000000011	3,500	00	By sponsorship received (Alumnus – Mr. Ebenezer 2016-19 donated on 01/06/2021 ref no. 0000115215090266)	2,000	00
To Mahalakshmi (For banner printing for MA HRM on 17/08/2021) Ref. No. 0000000000000013	500	00	By sponsorship received (Alumnus – Mr. Stephen Gabriel 2012-15 donated on 02/06/2021 ref no. 0000115314841454)	2,500	00
To Mahalakshmi (For Induction programme expenses on 21/12/2021) Ref. No. 0000000000000016	1,966	00	By sponsorship received (Alumnus – Mr. Nareesh Babu 2014-17 donated on 27/06/2021 ref no. 0000117820922702)	5,000	00
To Patrician College (Amount debited on 10/02/2022) Ref. No. 0000000000000018	2,500	00	By funds raised (SPSS Workshop 16 to 18 June 2021)	24,800	00
To Mahalakshmi (For Alumni talk expenses on 21/04/2022) Ref. No. 0000000000000019	550	00	By Interest credited (01/07/2021)	418	00
			By Interest credited (01/10/2021)	584	00
			By Interest credited (01/01/2022)	585	00
			By Interest credited (01/04/2022)	553	00
To Surplus C/D (Excess of Income over Expenditure)	73,701	50	By Deficit C/D (Excess of Expenditure over Income)	000	00
TOTAL (as on 17/05/2022)	83,867	50	TOTAL (as on 17/05/2022)	83,867	50

PATRICIAN COLLEGE ARTS AND SCIENCE
INTERNAL AUDIT –
FOR THE ACADEMIC YEAR 2021-2022

Note:

- The audit in-charges are requested to check thoroughly the funds generated during the year, availability of various Bills as per the expenses details given and state the remarks on the status of accounts maintained.
- Attach the supporting documents like copy of Bills, Vouchers, Bank pass book entries from 01/06/2021 to 31/05/2022

NAME OF THE DEPARTMENT: COMMERCE

DATE OF AUDIT: 30/05/2022

NAME OF THE INTERNAL AUDITOR: Dr. Krishna M

STAFF IN-CHARGE: Dr. Mahendran V

FORMAT OF DEPARTMENT/CELLS & CLUBS ACCOUNT

From 01/06/2021 to 31/05/2022

INCOME & EXPENDITURE ACCOUNT

INCOME	RS	PAISE	EXPENDITURE	RS.	PAISE
To Opening Balance (Surplus from the previous year as on 31/05/2021)	1,04,833	.19	By Zoom purchase	10,974	Nil
To any sponsors received	Nil	Nil	By PDP Resource Person Remuneration	12,000	Nil
To any funds raised (for organizing workshop, Seminar ,Conference, PDP,FDP,SDP and any activity	82,600	000	By FDP Resource Person Remuneration	2,000	
To any funds raised through stalls	Nil	Nil	By Bank charges	21	
To Interest received	3,348	Nil	By NCC sponsor to two students	10,000	
To Deposit from College	6,909	Nil	By First year snacks	6,680	
			By Inter-departmental competition expenses	10,000	
		19	By Surplus (Excess of Income over expenditure)	1,46,015	19
TOTAL	1,97,690	19	TOTAL	1,97,690	19

PATRICIAN COLLEGE OF ARTS AND SCIENCE							
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2021-2022							
NAME OF THE DEPARTMENT: ENGLISH							
DATE OF AUDIT: 26.05.2021							
NAME OF THE INTERNAL AUDITOR: Dr.R.M. DURAIARASAN				STAFF IN-CHARGE: Lakshmi Kumari Crossbell			
From 01/06/2021 to 31/05/2022							
INCOME & EXPENDITURE ACCOUNT							
Date	Expenditure	Rs.	Rs.	Date	Income	Rs.	Rs.
02.08.2021	To Honorarium (Dr.J.J)		2000	01.06.2021	By Balance b/d		43,317.06
				20.06.2021			
				to			
14.12.2021	To Student Scholarship			28.07.2021	By National Conference		12400
	Shanthana Edward (UG)	5000		01.07.2021	By Interest		326
				14.08.2021			
				to			
	Emmanuel (UG)	5000		24.08.2021	by Webinar	100*10	1000
	Rathna (UG)	5000	15000	01.10.2021	By Interest		368
08.07.2021	To National Conference(ISBN)		4500	02.12.2021	by Shanmitha (Scholarship)		5000
				02.12.2021	By Lakshmi (Scholarship)		5000
19.08.2021	To Aiswarya		1500	03.12.2021	By MD Haldleen (Scholarship)		2000
				03.12.2021	By Judy Gnanamuthu (Scholarship)		5000
03.09.2021	To Niveditha		1500	01.01.2022	By Interest		381
29.04.2022	To bank		118	01.04.2022	By Interest		372
			24618	26.04.2022	By PCAS English Dept(A/C transfer)		2138
31.05.2022	To Balance C/D		52,684.06				
			77,302.06				77,302.06

S.NO	DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS /DEFICIT
1	20.06.2021 to 28.07.2021	Conference	NATIONAL	Faculty - outside college = 400	47	12,400	Publication and Honorarium	6,500	5900
				Faculty - inside college = 200					
				Student - outside college = 300					
				Student - inside college = 100					
	14.08.2021 to 24.08.2021	Webinar	National		100/10	1000	Honorarium	1500	-500

Signature of Internal Auditor

Signature of Principal

Principal
Patrician College of Arts and Science
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai - 600 020.

26/5/2022
[R. Lakshmi Kumari]

Suggestion :- Honorarium payment voucher collect from College documents.

**PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2020-2021**

Note:

The audit in-charges are requested to check thoroughly the funds generated during the year, availability of various Bills as per the expenses details given and state the remarks on the status of accounts maintained.

NAME OF THE DEPARTMENT/CELL/CLUB: **STUDENT WELFARE ACCOUNT**

DATE OF AUDIT: 24/05/2022

NAME OF THE INTERNAL AUDITOR: Dr.M.KAMALADEVI STAFF IN-CHARGE: Dr.M.KRISHNA

FORMAT OF DEPARTMENT/CELLS & CLUBS ACCOUNT

From 01/06/2020 to 31/05/2021

INCOME & EXPENDITURE ACCOUNT

INCOME	RS.	PAISE	EXPENDITURE	RS.	PAISE
To Opening Balance (Surplus from the previous year as on 31/05/2020)	2,55,565	87	By any expenses LAST YEAR 23/02/21 AMOUNT DISTRIBUTED TO STUDENTS FOR BISHOP DENALY SCHOLARSHIP	2,00,000	00
To Interest (2/10/2021 to 6/4/2022) (2006+2138+1628)	15,494	00	By Bank Charge (26/05/2021 to 27/05/22) 12+12+59	83	00
To any funds (PREVIOUS FUND) NEW FUND (cash deposited from 07/10/21 to 07-05-22) (1,500+25,590+4,460+19,250+1 0,940+2,320+24,642+11,215+7, 212+7,140)	1,14,269	00			
To any funds raised through organizing events/competitions FROM ED CELL	3,169	00			
To Surplus C/D (Excess of Income over Expenditure)	1,88,414	87	By Deficit C/D (Excess of Expenditure over Income)		
TOTAL	3,88,497	87	TOTAL	3,88,497	87

DETAILS OF FUNDS GENERATED PROGRAM

DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/DEFICIT

Remarks

Dr. Kamala devi
(Dr. M. Kamaladevi)
Signature of Internal Auditor

Dr. M. Krishna



PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT FOR THE ACADEMIC YEAR 2021-2022

NAME OF THE DEPARTMENT: **DEPARTMENT OF COMPUTER APPLICATIONS (SHIFT I)**

DATE OF AUDIT: 21/05/2022

NAME OF THE INTERNAL AUDITOR: DR. D UNIKA

STAFF IN-CHARGE: DR. B ANANDAPRIYA

PERIOD FROM 01/06/2021 TO 18/05/2022

INCOME	RS	PAISE	EXPENDITURE	RS.	PAISE
To Opening Balance (01/06/2021)	43,439	98	By Students Semester Fees(2017-2020 Akash G)	10000	00
To (Alumni Contribution/ Parent Contribution) on 15.06.2021,02.07.2021 11.08.2021, 8.11.2021, 23.02.2022,11.03.2022	21,040	00	By Students Semester Fees (2018-2021) Toney Thomas Monisha Rudresh	10000	00
To Interest Credited on 30.06.2022,30.09.2021, 31.12.2021,31.03.2022	1246	00			
To Rapid Prototype Designing Course I (Registration Fees)	1400	00			
To Business Model Course II (Registration Fees)	1400	00			
			By Closing Balance as on(18/05/2022)	48,525	98
TOTAL	68,525	98	TOTAL	68,525	98

INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2021-2022

Note:

- The audit in-charges are requested to check thoroughly the funds generated during the year, availability of various Bills as per the expenses details given and state the remarks on the status of accounts maintained.
- Attach the supporting documents like copy of Bills, Vouchers, Bank pass book entries from 01/06/2021 to 31/05/2022

NAME OF THE DEPARTMENT: BSC (CS) -Shift II

DATE OF AUDIT: 27-05-2022

NAME OF THE INTERNAL AUDITOR: Dr. A Meera

STAFF IN-CHARGE: Mr. J. Kumar

FORMAT OF DEPARTMENT/CELLS & CLUBS ACCOUNT

From 01/06/2021 to 31/05/2022

INCOME & EXPENDITURE ACCOUNT

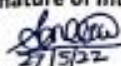
INCOME	RS	PAISE	EXPENDITURE	RS.	PAISE
To Opening Balance (Surplus from the previous year as on 31/05/2021)	Nil	Nil	By any expenses incurred related to department/cell/clubs	Nil	Nil
To any sponsors received	Nil	Nil			
To any funds raised (for organizing workshop, Seminar ,Conference, PDP,FDP,SDP and any activity	Nil	Nil			
To any funds raised through stalls	Nil	Nil			
To any funds raised through organizing events/competitions	Nil	Nil			
To Surplus C/D (Excess of Income over Expenditure)	Nil	Nil	By Deficit C/D (Excess of Expenditure over Income)		
TOTAL	Nil		TOTAL	Nil	

DETAILS OF FUNDS GENERATED PROGRAM

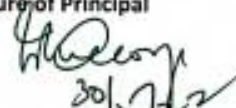
NO	DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/DEFICIT
						Nil			Nil

Remarks: Department had organized Three days workshop at no cost. No college fund availed.

Signature of Internal Auditor



Signature of Principal



**PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2021-2022**

Note:

- The audit in-charges are requested to check thoroughly the funds generated during the year, availability of various Bills as per the expenses details given and state the remarks on the status of accounts maintained.
- Attach the supporting documents like copy of Bills, Vouchers, Bank pass book entries from 01/06/2021 to 31/05/2022

NAME OF THE DEPARTMENT/CELL/CLUB: **ENVIRONMENT CLUB**

DATE OF AUDIT: 27.05.2022

NAME OF THE INTERNAL AUDITOR: Mr.R.J.Yuvnesh Kumar STAFF IN-CHARGE: Mrs. T. Christy

FORMAT OF DEPARTMENT/CELLS & CLUBS ACCOUNT

From 01/06/2021 to 31/05/2022

INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS	PAISE	INCOME	RS.	PAISE
Any expenses incurred related to department/cell/clubs	Nil	-	By Opening Balance (Surplus from the previous year as on 31/05/2021)	Nil	-
			By any sponsors received		
			By any funds raised (WoW) 03.09.2021 – Rs. 6305 27.01.2022 – Rs. 2880	9185	00
To Surplus C/D	9185	00			
TOTAL	9185	00	TOTAL	9185	00

DETAILS OF FUNDS GENERATED PROGRAM

SL.NO	DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/DEFICIT
-	-	-	-	-	-	-	-	-	-

Details of fund generated from ITC (WOW) – Used Papers:

- Fund generated on 26.08.2021 but received on 03.09.2021 – Rs. 6305. Cheque Name: **PATRICIAN COLLEGE OF ARTS AND SCIENCE**
- Fund generated on 20.01.2022 but received on 27.01.2022 – Rs.2880. Cheque Name : **BISHOP DELANY SCHOLARSHIP**
Total Amount Rs.9185

Remarks Can Generate Revenue through C. Wardage

Signature of Internal Auditor

T. Christy
31/5/22

Signature of Principal

PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2021-2022

Note:

- The audit in-charges are requested to check thoroughly the funds generated during the year, availability of various Bills as per the expenses details given and state the remarks on the status of accounts maintained.
- Attach the supporting documents like copy of Bills, Vouchers, Bank pass book entries from 01/06/2021 to 31/05/2022

NAME OF THE DEPARTMENT/CELL/CLUB: **Department of Language Shift - II**

DATE OF AUDIT: 27.05.2022

NAME OF THE INTERNAL AUDITOR: Mr.R.J.Yuvnesh Kumar STAFF IN-CHARGE: Dr. V. Devendiran

FORMAT OF DEPARTMENT/CELLS & CLUBS ACCOUNT

From 01/06/2021 to 31/05/2022

INCOME & EXPENDITURE ACCOUNT

INCOME	RS	PAISE	EXPENDITURE	RS.	PAISE
To Opening Balance (Surplus from the previous year as on 31/05/2021)	Nil		By any expenses incurred related to department/cell/clubs	Nil	
To any sponsors received	Nil				
To any funds raised (for organizing workshop, Seminar ,Conference, PDP,FDP,SDP and any activity	Nil				
To any funds raised through stalls	Nil				
To any funds raised through organizing events/competitions	Nil				
To Surplus C/D (Excess of Income over Expenditure)	Nil		By Deficit C/D (Excess of Expenditure over Income)	Nil	
TOTAL	Nil		TOTAL	Nil	

DETAILS OF FUNDS GENERATED PROGRAM

SLNO	DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/DEFICIT

Note: The Department has organized only two programs through online mode.

Remarks: The Department does not organized any program through I.E College Fund for Arts-22

Signature of Internal Auditor

Signature of Principal

(Dr. V. Devendiran)
(HOD)

30/5/22

PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2021-2022

NAME OF THE DEPARTMENT: ACCOUNTING AND FINANCE
DATE OF AUDIT: 31.05.2022
NAME OF THE INTERNAL AUDITOR: DR. M.MEENAKSHI
STAFF IN-CHARGE: REKHA NAIDU
From 01/06/2021 to 31/05/2022

INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS.	PAISE	INCOME	RS	PAISE
To Payment to Resource Person	1,000	00	By Opening Balance (Surplus from the previous year as on 31/05/2020)	1,170	00
To Department Expenses (Refreshments For First Years)	2,270	00	By funds raised PDP	9,500	00
To Surplus C/D (Excess of Income over Expenditure)	7,400	00			
TOTAL	10,670	00	TOTAL	10,670	00

DETAILS OF FUNDS GENERATED PROGRAM

SL.NO	DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/DEFICIT
1.	29TH JUNE -3RD JULY 2021	EXPLORING BEST PEDAGOGICAL PRACTICES FOR VIRTUAL CLASSROOM TEACHING	NATIONAL LEVEL	RS.100	95	RS. 9,500	PAYMENT TO RESOURCE PERSON	RS.1,000	RS.8,500

Remarks It is difficult to trace the transactions as all the department of shift II have their transactions in one single account. [2 transactions not traceable) - each ₹100]

Signature of Internal Auditor

Dr. Meenakshi

Signature of Principal

[Signature]

PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2021-2022

NAME OF THE DEPARTMENT: CORPORATE SECRETARYSHIP (SHIFT II)

DATE OF AUDIT: 06/06/2022

NAME OF THE INTERNAL AUDITOR: Dr. M. MEENAKSHI

STAFF IN-CHARGE: Dr. Geetha Rufus

PERIOD OF AUDIT: 01/06/2021 to 31/05/2022

INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS.	PAISE	INCOME	RS	PAISE
To Resource person's fees	8,750		By Opening Balance (Surplus from the previous year as on 31/05/2021)	26,600	
To NCC amount paid	2,500		By sponsors received	NIL	
To Surplus C/D (Excess of Income over Expenditure)	26,750		By funds raised from FDP	11,400	
			By any funds raised through stalls	NIL	
			By any funds raised through organizing events/competitions	NIL	
TOTAL	38,000		TOTAL	38,000	

DETAILS OF FUNDS GENERATED PROGRAM

SL.NO	DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/DEFICIT
1.	26 th July 2021 – 30 th July 2021	NTA NET PAPER I	National	Rs. 200	57	11,400	Paid to Resource persons (5250+2000+1500)	Rs.8750	2,650

Remarks: It is difficult to trace the transaction as all the department A/c's are in one single bank A/c.

Signature of Internal Auditor


Signature of Principal

**PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2021-2022**

NAME OF THE DEPARTMENT: BCA – SHIFT II

DATE OF AUDIT: 06/06/2022

NAME OF THE INTERNAL AUDITOR: Dr.Meenakshi M

STAFF IN-CHARGE: Ms.Pushpalatha

PERIOD: From 01/06/2021 to 31/05/2022

INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS.	PAISE	INCOME	RS	PAISE
By expenses incurred related to department/cell/clubs	NIL	NIL	To Opening Balance (Surplus from the previous year as on 31/05/2021)	8,300	8,300
			To any sponsors received	NIL	NIL
			To any funds raised (for organizing workshop, Seminar ,Conference, PDP,FDP,SDP and any activity	NIL	NIL
			To any funds raised through stalls	NIL	NIL
			To any funds raised through organizing events/competitions	NIL	NIL
By Surplus C/D (Excess of Income over Expenditure)	8,300	00			
TOTAL	8,300	00	TOTAL	8,300	00

DETAILS OF FUNDS GENERATED PROGRAM

SL.NO	DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/DEFICIT
		nil							

Remarks _____

Dr. Meenakshi M
Signature of Internal Auditor

Principal
Signature of Principal

